

## New Creation Center 2007/2008 Grade Report

Student Full Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Accredited: YES/NO

Athletics: YES/NO

Course	1 <sup>st</sup> Qtr. Ends 10/12/07	2 <sup>nd</sup> Qtr. Ends 12/14/07	First Semester Average	3 <sup>rd</sup> Qtr Ends 3/14/08	4 <sup>th</sup> Qtr. Ends 5/23/08	Second Semester Average	Final Average 1 <sup>st</sup> & 2 <sup>nd</sup> Semester	Clock Hours Completed

Grading Scale: A = 90-100 \* B = 80-89 \* C = 75-79 \* D = 70-74 \* F = 69 or below

**Directions:**

1. Fill in student name and all courses (including those taken at NCC); be specific, i.e.: World History, American History, Geometry, Algebra I, etc.
2. Fill in quarterly grades using numeric grades.
3. Make a copy of the grade report sheet and keep the original to use the next grading period.
4. Staple sample course work for each course not taken at NCC to the copy of the grade report sheet. **Accredited students: your midterm proctored tests are your sample work – be sure to return the original graded test with semester grade sheet.**
5. The grade report sheet is due in the NCC office no later than 14 days following the end of each quarter. Please mail or hand-deliver this to the office. **DO NOT FAX GRADE SHEETS.**
6. At the end of the year, calculate the hours your student has completed in each course and mark in the “Clock Hours Completed” column.

In order to receive credit for a course (1 year, 1 credit), a student must complete a minimum of 150 hours of coursework; for credit in a half credit course (1 semester, ½ credit) requires 75 hours of coursework. By signing the acknowledgement below, you are attesting that your student has completed the hours necessary to receive credit for each course.

*By signing below, I confirm that I have calculated the hours of instruction my student has received in each course; he/she has received a minimum of 150 hours of instruction in each full (1) credit course and a minimum of 75 hours in each half ( ½) credit course.*

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date